



State of Hawai'i Non-Civil Service Job Opportunity

**Information Technology Systems Analyst
State of Hawaii Executive Branch
Salary: See Position Description**

An Equal Opportunity Employer

Opening Date: 09/14/15

Closing Date: Continuous

RECRUITMENT INFORMATION

This posting is for the State of Hawaii, Department of Business Economic Development & Tourism, Hawaii Housing Finance & Development Corporation.

The position is located on the Island of Honolulu, Oahu. (Location of this position).

Salary: \$ 6,299.00 - \$ 7,367.00 per month

If you have any questions regarding this non-civil service exempt position, please contact Celeste Tran at (808) 587-0501 (Monday - Friday, 7:45 a.m. - 4:30 p.m. (HST)).

The State Recruiting Office will refer all inquiries regarding this exempt position to the Department of Department of Business Economic Development & Tourism, Hawaii Housing Finance & Development Corporation.

DUTIES SUMMARY

The Information Technology Office (ITO) is responsible for the overall administration, planning, direction, management, development, implementation and maintenance of all information technology (IT) systems and processing for the HHFDC including support and management in business application development and maintenance, project planning and implementation, telecommunication and network operations, systems software/hardware, and technical training for the HHFDC.

This position provides technical support for all automated data processing activities for the HHFDC, and its primary purpose is to perform systems analysis functions including: conducting studies for proposed computer applications, developing programming specifications to implement new designs or restructuring of existing applications, analyzing existing applications to correct problems and consulting and procuring complete systems or software to correct deficiencies and improve operational outputs.

MINIMUM QUALIFICATION REQUIREMENTS

Knowledge: The incumbent must possess knowledge of project management skills and system implementation, PC support, Windows server support, Local and Wide Area Networking, telecommunications, etc.

Skills/Abilities: The incumbent must be proficient in the use of personal computing workstations

and the various systems and application software utilized in networking and monitoring. The incumbent must also be able to: effectively plan, organize and coordinate information technology programs; analyze problems and derive solutions, work effectively with users; troubleshoot problems relating to hardware, software and network performance; and clearly give and understand oral and written communications.

Education: Bachelor's degree from an accredited college or university preferably with a degree in Information Sciences. Excess experience of the type and quality described below, or any administrative, professional, or other responsible work, which required a high level of analytical skills, may be substituted for education on a year-for-year basis.

Experience: Two and one-half (2 ½) years of progressively responsible technical experience which involved a variety of hardware, software, and transmission media that enable connectivity between mainframe, minicomputers, and LANs/WANs.

Citizenship Requirement: The State of Hawaii requires that all persons seeking employment with the government of the State shall be citizens, nationals, or permanent resident aliens of the United States, or eligible under federal law for unrestricted employment in the United States.

OTHER INFORMATION

This position is exempt from the civil service and considered temporary in nature. Therefore, if you are appointed to the position, your employment will be considered to be "at will," which means that you may be discharged from your employment at the prerogative of your department head or designee at any time.

Submit resumes to:

HHFDC Personnel
677 Queen Street, Suite 300
Honolulu, HI 96813

Direct all inquiries regarding this position to:

HHFDC Personnel
Phone: (808) 587-0501
(Monday –Friday, 7:45 a.m. – 4:30 p.m. (HST))

NOTE: The State Recruiting Office will refer you to the Department of Business Economic Development & Tourism, Hawaii Housing Finance & Development Corporation . regarding this exempt position.

Recruitment # 106428
INFORMATION TECHNOLOGY SYSTEMS ANALYST
SS